

# Finance Committee Meeting of Council City of Richmond Heights May 15, 2018

Interim Chairwoman Henry called the meeting to order at 8:11 pm

## ***Roll Call:***

Present: Lentine, Lewis, Henry

Excused: Ursu, Hurst

Motion to excuse Hurst by Lentine, seconded by Lewis; passed 3-0.

Motion to excuse Ursu by Lentine, seconded by Lewis; passed 3-0.

Council also present: Alexander, Kumin

Approval of minutes from April 17, 2018---by Lentine, seconded by Lewis; passed 3-0.

## **Reports:**

**Mayor David H. Roche:** Comment as we go along.

### **Tax Administrator, Anthony Miceli:**

- Subpoena program has been scheduled---towards end of June in Council Chambers, June 18-28.
- Legal fees going up in small claims, collecting less money, but paying more.
- Judge put out new rate schedule, according to Mayor Roche.

### **Finance Director, Jim Teknipp:** April Finance report

- Year to date and month to date revenue and expenses are on target.
- Current STAR Ohio annualized yield is 1.89% (April 1.81%)—Investment Income YTD \$19,726.95
  
- Semi Annual Interfund transfer \$838,000 from General Fund:
  - \$375K—Fund 203 Fire Service
  - \$30K—Fund 204 Rec
  - \$100K – Fund 211 Police Pension
  - \$5,000—Fund 214 Police Training
  - \$37,500—Fund 232 Fire Pension
  - \$127,500—Fund 301 Bond Retirement
  - \$70K-- Fund 401 Cap Improve
  - \$90K – Fund 410 Street Improvement
  - \$3,000—Fund 600 Senior Transportation
  
- Future Appropriation Amendment---904-7150-56500 Bond refund (Professional Services Fund #904) \$5,000
- Received reimbursement from City of Cleveland Water Dept for water break, pavement repair at Rich Rd and Fire station \$22,455 (201 Fund)—Mayor said he called the Cleveland Water Dept to check the water break in the city.
- Future legislation to include additional \$1,000 for the purchase of 2018 Ford F350 Dump Truck –Resolution 54-2018 \$40K should be \$41K)—short about \$1,000---
- ***MOTION to amend the resolution to add an additional \$1,000 from Res 54-2018—by Lentine, seconded by Lewis; passed 3-0.***

### **City Engineer, Lee Courtney:**

- We have taken bids for Greenwood Farms Sanitary connection. Asked Todd Hunt to prepare legislation to award low bidder, max \$56K.—Woodford Excavating Co.
- Kumin said spoke to NEORSD---catch basins—looking good to get money on these.
- Approved barricades (local funds) on those.
- Prepared contractors and hope to get signed this week for road program.
- Man hole covers at Richmond Park East and West---Kumin asked about. They are all torn up. Courtney said they may have to build them up after take them out with all the bricks.

- Street striping contractor working in Euclid-gave them the ok to run yellow lines up to City Hall from Euclid. Mayor added that High Hts lines are bad too, and wondered who did them.

**Recreation Director, Rick Dula:**

- Rec Dept Survey—proposed expenses for Needs Assessment—added funds in budget for this. The project will be dovetailed into the existing Fall 2018 City Edition newsletter. Typical cost of the City Edition is \$3,000 per mailing. The costs below will be for City Edition and Needs Assessment Survey.
- Mailing---\$2650
- Printing--\$3600
- Postage--\$1000
- Return Postage--\$600
- Consultant--\$2800
- Total---\$10,650
- Rec leisure services---this is what we are surveying for—pools, parks, programs, adult training—what do people want. Kumin added we want to get more email addresses to get future info out to people. Discussion ensued on the survey, length of it, costs and purpose.
- *MOTION to recommend to Council—add additional funds to create legislation for Survey—not to exceed \$2,800—the consultant—Quick Count, Inc).—by Lentine, seconded by Lewis; passed 3-0.*
- *MOTION to recommend to Council—add additional funds to create legislation for Survey—not to exceed \$3,000—additional expenses for newsletter).—by Lewis, seconded by Lentine; passed 3-0.*

**OLD BUSINESS:** -none-

**NEW BUSINESS:**

**Swagelok headquarters**---Lentine asked about—Mayor said he made 5-6 contacts and having meetings on this. We have 32 acres near the airport that they can use. Opportunity zone—working to define that as well.

**New Economic Development Director**---Mayor has been interviewing and may have a replacement soon.

**CubeSmart at Mall:** Going forward with plans.

**Replace Iosafe back up drive for 6 terabyte back up tax system server:** The cost \$1,200.94  
*MOTION to recommend to Finance Committee for passage and purchase of equipment for \$1,300 from TAC Computer not to exceed \$1300 by Lentine, seconded by Lewis; passed 3-0.*

**Order 3 Panasonic Toughbook MDT's (laptops):** The cost is \$11,970.26  
*MOTION to recommend to Finance Committee for passage and purchase of equipment for \$12,000 from TAC Computer by Lentine, seconded by Lewis; passed 3-0.*

**Audience:** -none-

Chairman Ursu adjourned this meeting at 9:00 pm

*Meeting Minutes taken by Betsy Traben, Clerk of Council*