

# Finance Committee Meeting of Council City of Richmond Heights November 20, 2018

In Chairman Ursu's absence, President Henry called the meeting to order at 8:40 pm

## ***Roll Call:***

Present: Lentine, Lewis, Hurst, Henry

Excused: Ursu

Motion to excuse Ursu by Lewis, seconded by Hurst; passed 4-0

Council also present: Alexander, Kumin

Approval of minutes from October 16, 2018---by Lewis, seconded by Hurst; passed 4-0.

## **Reports:**

**Mayor David H. Roche:** Starting budget process with Dept Heads.

Happy Thanksgiving to all!

Henry said she would like Council to meet on the budget as well, to discuss goals and things we should possibly be doing as a Council in regards to all departments. Looking at the needs of the city and creating a wish list.

It was decided to have a working budget session of the Finance Committee on Sunday, December 9<sup>th</sup> at 10am-1pm.

**Tax Administrator, Anthony Miceli:** -excused-

## **Finance Dept Director, Jim Teknipp: (see attached memo)**

- Revenues and expenses all remain on target for all funds.
- Municipal income tax higher than ever. \$6.6 million as of now and still have another month to go.
- Star Ohio current yield is 2.3% and dividends at \$7,768.
- Transferring an additional \$2 million into Star Ohio from Huntington.
- Monitoring appropriation accounts which will need additional appropriations. Discussed increasing the BWC premium of \$140K if paid prior to Dec 21, 2018. BWC applies a deferment fee. City can get a 2% credit. Heights Hillcrest Communication Center---invoiced city for \$86,023 which is the quarterly fee. Service Dept---supplies and materials need increased \$1500. Contractual/Refund appropriation for Prof Services fund #907 \$18,000, from fire refund check.
- Kumin commented on Service & Rec committee---resurfacing of ball diamonds. Deal has not panned out. We are still committed to resurfacing those fields. Has a proposal of \$6,000 to resurface fields. Would like them ready to go in the spring.
- **MOTION to recommend to Council--\$6,000---purchase of materials to upgrade the 3 baseball fields at Richmond Park, from KURTZ Co. Lentine, Hurst, 4-0 (legislation will be needed)**
- Prepare draft legislation for end of year housekeeping items, for 6 different resolutions.
- Lyndhurst Courts---city may be getting a bill this year from the courts there.
- Paul Ellis---consulting agreement extension.
- **MOTION --for appropriations and housekeeping items----as listed on memo---Henry, Hurst, 4-0**
- Henry asked Mayor Roche for lists of contracts, amounts and legislation. Mayor said everything has gone through legislation so far, and have not signed for anything that Council has not authorized for. Henry said there are items/reports that Council would like to see a report/list of items that were signed for that may have not been authorized in the meetings.
- Wi-Fi in Lodge---Kumin asked about. Mayor Roche said that Tom DiLellio is working on this. Teknipp said they are waiting on a quote with AT&T, with installation fee reduced. Henry also asked about Spectrum. Mayor said he was unhappy with Spectrum quotes. Updates for next meeting.
- Committee and Council dates for December?

**City Engineer, Lee Courtney:** -Comment as we go along.

Kumin asked about paving on road to Kiwanis Lodge. Courtney said it is part of the road program. Resurfaced from front to back of parking lot.

Hurst commented on Chardon Road and said the patches are great, nice and level.

**OLD BUSINESS:**

**Cubalmart at Richmond Town Square:** -See Gleisser comments under Miceli report.

**Status of Refuse Contract renewal—Sept date to county:** Teknipp said the list was done and sent to county.

**NEW BUSINESS:**

**Road Salt Contract:** Fund 201 Street Construction Fund—additional \$100,000 for the increased cost per ton of road salt; \$64.76 per ton (2017-2018 season \$29.12 per ton) exceeds original budget estimate by more than double.

**Format for contracts not requiring Council approval:** Keep on for further discussion. Ursu said some feedback was given to Tom DiLellio already on this.

**Year-end Budget adjustments:** -See Teknipp report.

**Interfund Appropriations for 4<sup>th</sup> quarter:** -See Teknipp report.

**Audience:** -none-

Chairman Ursu adjourned this meeting at 9:25 pm

*Meeting Minutes taken by Betsy Traben, Clerk of Council*