

City of Richmond Heights

Service Department



2015

Annual Report

Don Kerniskey, Service Director

*City of Richmond Heights
Service Department
2015 Annual Report*

First Quarter...

The beginning of January we were hit with some snow that started us off plowing and salting the roads, typical Cleveland weather.

When the snow lets up we go out chipping and trimming trees when possible. We also go over our equipment and repair where needed to keep it in good working condition for the next snowfall. In January we always have our Household Hazardous Waste collection too.

We purchased a new F250 4x4 Pickup, and a F450 Dump Truck and took them to get undercoated. We took down Christmas decorations, picked up senior newspapers, changed the message board when needed, plowed and salted the streets, plowed the sidewalks, and hand shoveled and salted sidewalks around the city buildings. Repaired lights and other repairs in city buildings that come up. We also started cold patching, and received deliveries of salt for our salt bin. The guys did a major cleaning of our Service Garage too, went through everything in the garage and got rid of things we didn't need and organized everything else.

During the winter we do some extra work inside the Lodge too, check if there are any repairs that need to be made or painting and cleaning. We are always recycling on Monday's, and always on top of picking up the trash around the city too.

When the weather started to break some in March we started to fix the street from the water breaks. The guys started getting stuff ready inside for the pool, and had a meeting for the Easter Egg Hunt so they knew where to set up for it, we are always behind the scenes when there is a major function. A few of our men went to a Tree Survival Class in March too, this helps them when trimming trees and knowing if a tree may survive or not.

Second Quarter...

The second quarter brings spring and with spring brings the start of the opening of the pool. Two men work every day to get the pool ready, a lot of work goes into opening a pool that size. We start on the ballfields too, prepping for the games and this is a daily job. We also had to set up the batting cages for practicing.

Spring cleanup starts too, cleaning up the parks, flower beds, and by the city signs, after everything is cleaned up the mulch goes down. We also have to clean up all the other city properties too, it is very important to us to have our properties and the city looking good. We fix any damage to tree lawns that we may have hit with our plows.

The roads take a beating through the winter so we continue to cold patch, but where they are really bad we try to repair them with concrete and do a little more construction by cutting a section out prepping and pouring cement.

We do our normal activities for this time of year, recycling, pick up trash, start cutting grass, chipping, cleaning city hall and the police station, maintaining and repairing equipment when needed. We also had our Household Hazardous Waste Collection and Computer Collection in April. Arbor Day was in April too, so our guys dig the hole so the tree can go in easily on Arbor Day.

The hanging flower baskets go up in May and get watered and fertilized regularly even on the weekend when it is very hot and dry. The flags were put up for Memorial Day, and the War Memorial was cleaned up and a fresh coat of mulch put down.

A few other things we did in June...the Bocci courts were made ready, concert signs were put up, the pool has to be backwashed regularly, the Lodge front door needed repaired, we planted flowers, and some of the catch basins were cleaned out that looked really bad.

Third Quarter...

Baseball is finishing and when it's done the batting cages come down. We still are mowing the grass in the parks and all other city properties, recycling, picking up trash, watering the flowers, cold patching when needed, and chipping.

The streets are still being repaired, and we were still cleaning out more catch basins. We also painted quite a few fire hydrants for the Fire Department.

We set up and tore down for three events at Greenwood Farm one on July 11th, August 8th, and Fun Fest September 19th. We patched a hole on Greenwood's roof too. We set up and tore down our tents for the back to school celebration on August 13th.

We went around to check all the lights in all our buildings and properties, started to make new snow stakes, cut a tree that fell across Pleasant Trail and four of our men went to a Safety Meeting, we also started sanding and painting some of the picnic benches.

Fourth Quarter...

Along with our regular work that we do, this quarter we had to tear down the walking bridge at the park which was a 3 day job, the bridge was just too dangerous to keep up anymore. We worked on the fence posts by the park and city hall too. We closed down the concession stands and bathrooms and winterized them. We took some of the picnic tables back to the service garage this year so we could repair them over the winter.

We installed a gas line at the service garage for a new pressure washer we bought, which we get a lot of use on our equipment and trucks, and also the police come and wash their vehicles too.

Of course we picked up leaves and what a great year we had to do it. The weather was perfect, we started leaf pickup October 21st and ended about the 2nd week of December. We were able to get all the residents leaves and clean up the parks too.

Some other things we did...hailed concrete to DeMilta, cleaned out Greenwood Farm, trimmed trees, put up snow stakes for our sidewalk plow and our snow plows, removed tree stumps on Kenbridge and put up Christmas decorations.

This was all done in between chipping, grass cutting up until September, roadwork, recycling, trash, & cold patching, and maintaining the buildings inside and out.

2015 Purchases – Service Department

1. Pressure Washer
2. Kubota 4x4
3. 4 used Salt Trucks
4. 1 – F450 Dump Truck
5. 1 – F250 4x4 Pickup
6. 580 Case Backhoe
7. 2 – Chainsaws
8. Backpack Blower
9. 2 Stage Walk Behind Snow Blowers
10. 2 – Computers w/Monitors
11. Upgrade Internet Connection
12. 5 Ton Floor Jack
13. Oil Overflow Cart/Drain
14. New Strobe Lights for 4 Used Trucks
15. Portable Grease Gun (air)
16. New Leaf Machine
17. 20 – Salt Truck Tires Recaps \$200.00 a piece vs. \$600.00 for new
18. 15 – Small Truck Tires
19. 4 – Skid Steer Tires
20. 10 – 6 Bulb 4' Light Fixtures
21. 3 New Toilets

Employees

Full Time:

Foreman 1
Skilled Laborers 4
Mechanic 1
Secretary 1

Part Time:

Small Engine Mechanic 1
Laborers 6