

City of Richmond Heights
Service Department
2017 Annual Report
Don Kerniskey, Service Director

First Quarter...

Luckily we had another mild winter this year, in January we were able to go out and finish picking up leaves that were left behind from the huge snowstorm we had in December. We took down Christmas lights and went out chipping.

We were able to clean up around the service garage. We had to do some plowing & salting in early January. We also did cold patching.

The parking garage was cleaned, snow stakes were put up, and minor things were taken care of at City Hall and the Lodge. Along with some plow damage repairs.

We also did some tree trimming, and hauled woodchips. At the end of the month we got hit with a little snow again, so we were out plowing and salting, checking side streets, cul-de-sacs, and the sidewalk plow went out. After we cleaned up the trucks.

In February we went back to trimming trees and hauling woodchips and cold patching. Along with salting where necessary.

We were able to do a little roadwork where the water breaks were.

We started to clean up the leaves in the park and clean out the flower beds. The chipper went out too.

In March we had a little snow and had to plow and salt. We worked at the Lodge and started working at the pool.

Three of our men removed stump grinding on Audrey and Steven where the trees were removed because of the Emerald Ash Borer. We continued to clean up leaves at the park.

Culverts and catch basins were checked and more plowing was done in mid-March.

Work had to be done at the Police Station and City Hall, and more tree trimming was done and chipping.

Our mechanics are always kept busy working on all of our machinery and trucks, keeping them running and fixing them when we have break downs, they also work on our police cars too.

Second Quarter...

April starts baseball season and that is a lot work, it is a daily job, fields need to be prepared for the games every day, they need to be dragged and lined for every game, every day.

More roadwork is being done, culverts were being checked, and the chipper was going around. Two men are working on the pool daily.

We had a little bit of snow the beginning of April so we had to send the plows out.

The men were also doing a lot of landscaping, and some tree lawn repairs from snowplow damage. The bocce courts were being prepared and the pool benches being painted and grass cutting started.

We also did a clean-up at the entrance to Pierson and worked at DeSan Park.

We removed all the snow fence, and at the end of May our hanging flower baskets were delivered and we put those up along with our flags for Memorial Day. Now we start watering the flowers and fertilizing them on a daily basis to keep them looking good.

We also planted a tree for Arbor Day.

We trimmed trees, and we power washed the gazebo, pavilion, and all around the pool area this year.

This year was our 100th anniversary so the city purchased banners and our men hung them up on the street poles throughout the city.

In June the concerts in the park started so we set up and tear down for those.

Third Quarter...

In the third quarter we continue to water the flowers every day, we are still doing some cold patching, and are cutting grass on a daily basis. We do landscaping daily too, we have all the city buildings to maintain along with the parks, and Greenwood Farm.

We cut down some trees this year at Richmond Park and trimmed a lot of others and did the same at Greenwood Farm.

Set up for another concert in July. We also set up and tear down for junk in the trunk at Greenwood Farm.

The pool always has to be checked on. We installed new grills at Richmond Park, and took down the backstops and the fence at DeSan Park.

We set up tents at Greenwood Farm for another function and took them back down the following Monday. We also set up the tents for the back to school function that they have every year and take them back down for them in August.

In August we start shutting the pool down and all the concession stands and restrooms get winterized.

The Lodge hot water tank had to be replaced this year and a new water fountain was put in. There was also a small fire on the outside of the Lodge that our men had to repair. They had to replace the insulation and siding on the outside, and get rid of the smell of smoke on the inside.

The entrance to Pierson got a makeover this year, we took out a lot of the old shrubs and trees and made it look a lot nicer.

We had a lot of water breaks this year too, the men worked hard on getting the roads repaired after the water department repaired the breaks, some of the repairs were large and took 4-5 men to pour the cement.

Fourth Quarter...

In October we started blowing leaves in the park, and trimmed trees on Donna.

The Lodge had some painting done where it was burned, and two of our men were doing some maintenance on the inside.

This year we starting picking up leaves in mid-October because they starting falling early.

We had to landscape around the new electronic sign that was being put in by the Fire Station.

We continued to do road work, and hauled asphalt grindings.

The finance department needed new cabinets for their department so a couple of our men built them and installed them.

The fire department donated an old ambulance to our department so our guys turned it into a service vehicle, it holds a lot more tools and accessories they need on the road, and works out much better than the van they were using. It has lights inside so they can work inside of it when they need to.

In November we took all the banners down, and started to put Christmas decorations up, which took about a week.

Of course while all this is going on, our other men are still picking up leaves.

December 12th we have our first snow, everyone is out plowing or doing sidewalks around city buildings, and then again on the 14th we get another snowfall.

We got back to leaves the 19th through 21st, but after that the weather took a bad turn and it seems since then all we did was plow and salt through the end of the year.

Miscellaneous Items...

Above is an overview of the things we do during the year, there are many things that come up throughout a day that our men need to be prepared for, such as an unexpected large water main break, power outages, weather events, etc. It would be impossible to name everything that is done in a year.

Some other things that are always done are cold patching, picking up dead animals, picking up appliances, recycling and emptying the truck, picking up trash around the city, picking up senior newspapers, taking the recycling to the Solid Waste District after we have a special collection. Change the message board, repair buildings, chipping, cleaning the garage, and checking the plumbing in city buildings

Other things that are done, maybe not as often are move furniture as necessary, install new street signs, and poles when needed, repair and/or replace mailboxes, replace lights and ballasts in city buildings, remodel city buildings, repair and replace curbs, set up batting cages, complete maintenance of all public buildings, if any major work cannot be done we contract it out.

2017 Purchases & Repairs

17' Garage door replaced at the service garage
18' Landscape trailer
Fluid Evacuator 8.8 Liter
Long barrel Hammer
Reversible air drill
1" Heavy duty straight needle scaler
.33 HP 90° angle die grinder
McClane edger
Billy goat 393cc blower
Echo power pruner
2 - Drinking fountains, 1 for service, 1 for Lodge
3 - Commercial 5000W auto idle generators
New gutters on the barn at Greenwood Farm
Service Department had the garage roof patched for leaks
Greenwood Farm steps repaired
50 - 28" 7lb. traffic cones with 6" and 4" HIP 3M recessed collar

2017 Purchases & Repairs cont.

25 - 42" Channelizer cones, includes 6" HIP bands OWOW, 16lb base

A variety of street signs, Stop, Speed Limit, Wrong Way, etc.

New Lodge doors

6 - Universal storage chests for street trailer

6 – LED amber traffic directors

Installed a new electric panel at Greenwood Farm

3400 PSI Dewalt pressure washer

Recycling Statistics

Pick Ups	15,202
Drop Offs	1,835
Tire Drop Offs	14
Computer Drop Offs	47
Household Hazardous Waste Drop Offs	76
Appliance Pick Up	25

Employees

Full Time		Part Time	
Foreman	1	Small Engine Mechanic	1
Skilled Laborers	5	Laborers	5
Mechanic	1		
Secretary	1		