

Police Chief

The City of Richmond Heights Civil Service Commission is accepting applications for the position of **Police Chief**.

Application materials may be obtained at the office of the Mayor, Richmond Heights City Hall, located at 26789 Highland Road, Richmond Heights, Ohio 44143, from 9:00 a.m. through 4:00 p.m., Monday through Friday. The Application materials are also available at www.richmondheightsohio.org. Completed applications must be sent by certified mail to the City of Richmond Heights, Human Resources Manager, postmarked no later than July 23, 2018. No fee is required.

EVALUATION PROCESS: The applications will be used to evaluate candidates' qualifications. The Civil Service Commission will schedule the most qualified applicants to participate in a scored oral assessment interview on or about August 4 and 5, 2018. Based upon the evaluation results, the chosen candidates will undergo a background investigation, polygraph examination, psychological assessment, and an oral interview process prior to appointment.

QUALIFICATIONS: All applicants must be U.S. citizens, possess a valid Ohio driver's license with an acceptable driving record, have a current Ohio Peace Officer Training Academy Certification, and be in good physical condition and capable of performing the physical functions required of a Police Chief. All applicants shall hold or shall have held the position of a police lieutenant or higher in a municipal corporation and shall have served in that capacity beyond any probationary period applicable to that position. In addition, all qualified applicants must have at least 10 years of full-time employment as a certified law enforcement officer in a municipal police department and at least 5 years of experience in police management and working knowledge of budgeting, planning and administration. Must have strong leadership and motivational aptitude, and ability to cooperate and communicate constructively with other city departments, Mayor, elected officials, media and the public. Applicant credentials must include an associate's degree at a minimum (bachelor's preferred), and evidence of successful completion of an advanced law enforcement leadership program such as the FBI National Academy, the

Northwestern Police Staff and Command School, or the University of Louisville Southern Police Institute Staff and Command School or Command Officers Development School, and PELC or PEALS training.

RESIDENCY REQUIREMENT: As a condition of employment, the Police Chief shall reside within Cuyahoga County or any county adjacent to Cuyahoga County during the Chief's employment. In cases of new employment, the Police Chief shall have three months to comply with this section. Failure of the Police Chief to comply with this section shall result in immediate termination of employment without further action by the City. The Police Chief, upon appointment, shall serve a probationary period of one year.

By Order of the Civil Service Commission

Equal Opportunity Employer