

RESOLUTION NO.: 5 -2012  
INTRODUCED BY: O'Toole

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH MAIL FINANCE INC., NEOPOST USA INC., AND MAILROOM FINANCE INC. FOR A LEASE AND FOR MAINTENANCE, ONLINE AND SOFTWARE SERVICES RELATED TO A POSTAGE MACHINE.

WHEREAS, the Director of Finance has recommended that the City enter into an agreement with Mail Finance Inc., Neopost USA Inc., and Mailroom Finance Inc. for a postage machine lease and associated services for the City; and

WHEREAS, the City will enter into this agreement through the State of Ohio Department of Administrative Services Cooperative Purchasing Program.

NOW, THEREFORE, Be It Resolved by the Council of the City of Richmond Heights, State of Ohio, that:

Section 1: The Mayor is authorized to enter into an agreement for a term of sixty-three (63) months with Mail Finance Inc., Neopost USA Inc., and Mailroom Finance Inc. for an amount not to exceed \$94.47 per month, with the first six (6) months at no cost to the City, and through the State of Ohio's Cooperative Purchasing Program, State Contract No. 7711100207.

Section 2: The Director of Finance is authorized and directed to appropriate to a proper account the amount necessary for the agreement set forth in Section 1.

Section 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_

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Daniel J. Ursu, Mayor

APPROVED: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Betsy Traben  
Clerk of Council

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David H. Roche  
President of Council