

ORDINANCE NO.: 117-2016
INTRODUCED BY: O'Toole

AN ORDINANCE AMENDING ORDINANCE NO. 79-2013 TO ADD THE POSITION OF TEMPORARY WORKER IN THE ADMINISTRATIVE OFFICES OF THE CITY; AND DECLARING AN EMERGENCY.

WHEREAS, the Mayor has recommended adding the position of Temporary Worker in the Administrative Offices of the City for the purpose of the Mayor having the ability to hire up to three (3) temporary employees at any one time to perform short term jobs, when and where necessary, in any department or office of the City, at his discretion, and for a limited period of time; and, therefore, it is necessary to amend Ordinance No. 79-2013, the City "Pay Ordinance", adopted by this Council on April 22, 2014, to do so;

NOW, THEREFORE, Be It Ordained by the Council of the City of Richmond Heights, State of Ohio, that:

Section 1: Section 4 of Ordinance No. 79-2013, the Pay Ordinance of the City, is amended to add the position of Temporary Worker in the Administrative Offices, as follows, and the remainder of Section 4 shall remain unchanged:

"Section 4: ADMINISTRATIVE OFFICES

D. The following employees shall serve various departments under assignment of duties by the Mayor and shall receive the following compensation:

HNEx 1 - Special Assistant to Mayor (Full-time – up to 40 hour week)	\$13.12 - \$25.46 per hour \$13.12 - \$25.97 per hour
PHEx 1 - Special Projects Secretary/ Receptionist (part-time)	\$9.07 - \$18.08 per hour \$9.07 - \$18.44 per hour
PHNEx - Administrative Intern	\$10.00 per hour
PHNEx 3 – Temporary Worker	\$ 9.07 - \$18.44 per hour
<u>(At the discretion of the Mayor, a Temporary Worker may be assigned to any department or office for a period of up to six (6) months which can be extended for one additional six (6)-month period at the discretion of the Mayor.)</u>	

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Section 2. This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the City in that it is

required to establish the classification of a necessary position and rate of pay for a part-time employee and further for the purpose of continued efficient and effective operation of the municipal government and the continuation of necessary City services; wherefore, this Ordinance shall take effect and be in force immediately upon its passage by Council and signature of the Mayor.

PASSED:_____

David H. Roche, Mayor

APPROVED:_____

ATTEST:_____

Betsy Traben
Clerk of Council

Eloise Cotton-Henry
President of Council