

ORDINANCE NO.: 108-2020  
INTRODUCED BY: Henry

**AN ORDINANCE ADOPTING NEW CHAPTER 171, "TECHNOLOGY ADVISORY COMMITTEE", IN PART ONE, "ADMINISTRATIVE CODE", OF THE CODIFIED ORDINANCES.**

WHEREAS, this Council has determined that as a result of the explosion of information technology over recent years and the need for innovative thought and approaches to the City's information technology facilities and ever-changing needs, it is advisable to create a "technology advisory committee" within the City government.

NOW, THEREFORE, Be it Ordained by the Council of the City of Richmond Heights, State of Ohio, that:

Section 1: New Chapter 171, "Technology Advisory Committee", is hereby adopted as part of Part One, "Administrative Code", of the Codified Ordinances of the City of Richmond Heights to read as follows:

**"CHAPTER 171**

**Technology Advisory Committee**

**171.01 ESTABLISHMENT AND CHARGE.**

- (a) There is hereby established a Technology Advisory Committee for the City of Richmond Heights.
- (b) The Technology Advisory Committee shall make recommendations to the Council on matters pertaining to analyzing various technology avenues and processes which may be implemented by the Council and the City administration for the betterment of the citizens of the City, and further such Committee shall advise the Council and the City administration on recommended purchases of technology equipment and services.

**171.02 DEFINITIONS.**

- (a) "Committee" means the Technology Advisory Committee of the City of Richmond Heights, as established by this chapter.
- (b) "Technology" means any topic of an advanced or emerging scientific nature. This includes such fields as computer science, renewable energy, artificial intelligence, automation, etc.

**127.03 ORGANIZATION.**

- (a) The Committee shall consist of five members, three of whom shall be appointed by the Council and two of whom shall be appointed by the Mayor; all of whom shall serve terms of one year each; and all of whom shall be eligible to continue to serve on such committee by continued

appointment thereto by the Council or Mayor, as the case maybe, with no limit on the number of terms.

(b) Vacancies occurring in the committee, other than expiration of the term of office, shall be only for the unexpired portion of the term of the member replaced.

(c) Vacancies shall be filled by the Council or the Mayor, as the case may be, according to the original selection as aforesaid.

(d) The Council President may appoint a member of the Council as a non-voting ex-officio member to the Committee.

(e) The Committee shall appoint a Chair and Vice Chair from its members.

(f) Members shall serve without compensation.

(g) A simple majority of voting members of the Committee shall constitute a quorum for the transaction of business.

(h) The Committee shall designate a member to serve as the Secretary. The Secretary shall be responsible for maintaining written records of the Committee's proceedings.4 PURPOSE AND INTENT. The purpose of the Committee shall be to: (a) Upon request, advise the Council, the Mayor, and City staff on designated matters concerning the purchase, sale, or implementation of items of a highly technological or scientific nature.

(b) Present new technology which will improve the efficiency of government, the well-being of citizens, or reduce the cost of doing Municipal business.

(c) Give opinions covering a wide-range of technological and scientific topics on a case-by-case basis as requested by the Council, the Mayor or City staff.

(d) When the subject under review is outside the technological or scientific knowledge and/or experience of Committee members, the Council may authorize experts in the specific field to be sought out and consulted.

(e) Develop ideas and strategies to enhance the technological advancement of the City and its citizens.

(f) Make an annual report to the Council in December of each year.

#### 171.05 POWERS OF COMMITTEE.

(a) Collect Organization Metrics. The Committee shall work with City staff to determine appropriate metrics to support successes and develop data to determine future goals.

(b) Assess and Prioritize. The Committee shall assess and prioritize short and long term vision and goals and develop and make recommendations to the Council for capital improvement projects in its annual report.

(c) Create Partnerships. The Committee shall invite and seek advice from other community, county and regional organizations.

(d) Grant Awards. The Committee shall cooperate with the federal and state governments and any other entities in the pursuit of grants for the purchase and improvement of City property and capital.

(e) Other Powers. In addition to those duties and powers specified above, the Committee may, with Council approval and supervision:

(1) Solicit, recommend and assist in the receipt by the City of gifts and donations of real and personal property, including money for the purpose of facilitating its goals and visions.

(2) Recommend and assist in the acquisition for the City by purchase, bequest, or donation, properties of a scientific and/or technological nature.

(3) Promote, educate, and provide advocacy for responsible use of technology.

171.06 MEETINGS.

The Committee shall meet at least monthly or more frequently if necessary. The time and location of the meeting shall be determined by the Committee. Meetings shall be open to the public and in compliance with State of Ohio open meetings laws.

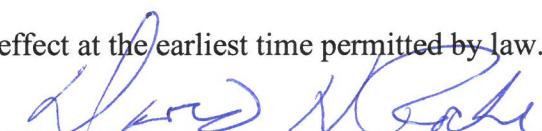
171.07 FUNDING.

With Council approval, the Committee may apply for grants and raise funds to complete desired projects."

Section 2: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3: This Ordinance shall be in effect at the earliest time permitted by law.

PASSED: 12-22-20

  
David H. Roche

David H. Roche, Mayor

APPROVED: 12-22-20

ATTEST: Betsy Traben  
Betsy Traben  
Clerk of Council

  
Eloise Cotton-Henry  
President of Council