

RESOLUTION NO.: 66 - 2020  
INTRODUCED BY: URSU

A RESOLUTION ADOPTING THE ALTERNATIVE TAX BUDGET INFORMATION OF THE CITY OF RICHMOND HEIGHTS, OHIO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2021; SUBMITTING THE SAME TO THE BUDGET COMMISSION OF CUYAHOGA COUNTY; AND DECLARING AN EMERGENCY.

WHEREAS, on October 11, 2002, the Cuyahoga County Budget Commission with an affirmative vote of all members waived the requirement for taxing authorities of subdivisions or other taxing units (including schools) to adopt a Tax Budget as provided under O.R.C. Section 5705.281, but instead requires the filing of Alternative Tax Budget Information on an annual basis; and

WHEREAS, the Alternative Tax Budget Information for the City of Richmond Heights, Ohio for the fiscal year beginning January 1, 2021 has been prepared and presented to the Council; and

WHEREAS, after due consideration, Council deems it advisable in the interest of the Municipality to adopt the Alternative Tax Budget Information;


NOW, THEREFORE, Be It Resolved by the Council of the City of Richmond Heights, State of Ohio, that:

Section 1: The Alternative Tax Budget Information of the City of Richmond Heights, Ohio for the fiscal year beginning January 1, 2021, heretofore prepared by the Mayor and Director of Finance and submitted to this Council, copies of which are on file in the offices of the Director of Finance and Clerk of Council, is hereby adopted as the official Alternative Tax Budget Information of the City of Richmond Heights, Ohio, for the fiscal year beginning January 1, 2021.

Section 2: The Clerk of Council is authorized and directed to certify a copy of said Alternative Tax Budget Information and a copy of this Resolution and transmit the same to the Budget Commission of Cuyahoga County, Ohio before July 20, 2020.

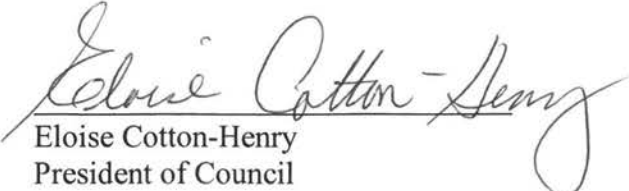
Section 3: This Resolution is declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of the citizens of the City of Richmond Heights and for the further reason that it must be certified to the Budget Commission of Cuyahoga County immediately to protect the financial resources of the City of Richmond Heights; and, therefore, shall take effect and be in force immediately upon its passage and approval by the Mayor.

PASSED: June 23, 2020

  
David H. Roche, Mayor

APPROVED: June 23, 2020

ATTEST: Betsy Traben  
Betsy Traben  
Clerk of Council

  
Eloise Cotton-Henry  
President of Council



## ALTERNATIVE TAX BUDGET INFORMATION

Political Subdivision/Taxing Unit City of Richmond Heights

For the Fiscal Year Commencing January 1, 2021

Fiscal Officer Signature \_\_\_\_\_ Date \_\_\_\_\_

# COUNTY OF CUYAHOGA

### **Background**

Substitute House Bill No. 129 (HB129) effective June 3, 2002, was enacted by the 124th General Assembly in part to allow a county budget commission to waive the requirement that a taxing authority adopt a tax budget for a political subdivision or other taxing unit, pursuant to Ohio Revised Code (ORC) Section 5705.281.

### **Ohio Revised Code Section 5705.281**

Under the amended version of this section pursuant to HB 129, a county budget commission, by an affirmative vote of a majority of the commission, including an affirmative vote by the county auditor, may waive the tax budget for any subdivision or other taxing unit. However, the commission may require the taxing authority to provide any information needed by the commission to perform its duties, including the division of the tax rates as provided under ORC Section 5705.04.

### **County Budget Commission Duties**

The county budget commission must still certify tax rates to each subdivision or other taxing unit, by March 1 for school districts and by September 1 for all other taxing authorities under ORC Section 5705.35, even when a tax budget is waived. Also, the commission is still required to issue an official certificate of estimated resources under ORC Section 5705.35 and amended official certificates of estimated resources under ORC Section 5705.36.

Therefore, when a budget commission is setting tax rates based on a taxing unit's need, for purposes of ORC Sections 5705.32, 5705.34, and 5705.341, its determination must be based on that other information the commission asked the taxing authority to provide under ORC Section 5705.281, when the tax budget was waived. Also, an official certificate must be based on that other information the commission asked the taxing authority to provide.

### **County Budget Commission Action**

On October 11, 2002, during the Cuyahoga County Budget Commission meeting, the commission with an affirmative vote of all members waived the requirement for taxing authorities of subdivisions or other taxing units (including Schools) to adopt a tax budget as provided under ORC Section 5705.281, but shall require the filing of this Alternative Tax Budget Information document on an annual basis.

### **Alternative Tax Budget Information Filing Deadline**

For all political subdivisions excluding school districts, the fiscal officer must file one copy of this document with the County Fiscal Officer on or before July 20th. For school districts the fiscal officer must file one copy of this document with the County Fiscal Officer on or before January 20th.

# **GUIDELINES FOR COMPLETING THE ALTERNATIVE TAX BUDGET INFORMATION**

## **SCHEDULE 1**

The general purpose of schedule 1 is to meet the requirement of Ohio Revised Code (ORC) Section 5705.04 which requires the taxing authority of each subdivision to divide the taxes levied into separate levies. For help use the schedule B issued by the budget commission for the current year and add any new levies. This will help to ensure that no levies are missed.

In column 1 list only those individual funds which are requesting general property tax revenue. In column 2 purpose refers to the following terms, inside, current expenses, and special levy for example. In column 4 levy type refers to renewal, additional, and replacement for example. In column 9 identify the amount of general property tax you wish to request.

## **NOTE:**

The general purpose of column 9 is to demonstrate the need to produce property tax revenues to cover the estimated expenditures for the budget year. ORC Section 5705.341 states in part;

"Nothing in this section or any section of the ORC shall permit or require the levying of any rate of taxation, whether within the 10 mill limitation or whether the levy has been approved by the electors, the political subdivision or the charter of a municipal corporation in excess of such 10 mill limitation, unless such rate of taxation for the ensuing fiscal year is clearly required by a budget properly and lawfully, adopted under this chapter or by other information required per ORC 5705.281."

Property tax revenue includes real estate taxes, personal property taxes, homestead and rollback, and the personal property 10,000 exempt monies.

## **SCHEDULE 2**

The general purpose of schedule 2 is to produce an Official Certificate of Estimated Resources for all funds.

In column 3, total estimated receipts should include all revenues plus transfers in excluding property taxes and local government revenue. All taxing authority must submit a list of all tax transfers.

## **SCHEDULE 3**

The general purpose of schedule 3 is to provide inside/charter millage for debt service. The basic security for payment of general obligation debt is the requirement of the levy of ad valorem property taxes within the 10 mill limitation imposed by Ohio law. Ohio law requires a levy and collection of ad valorem property tax to pay debt service on general obligation debt as it becomes due, unless that debt service is paid from other sources.

## **SCHEDULE 4**

The general purpose of schedule 4 is to provide for the proper amount of millage to cover debt service requirements on voted bond issues. Major capital improvement projects are sometimes financed through the use of voted bonds. The taxing authority seeks voter approval of general obligation bonds and of the levy of property taxes outside the indirect debt limitation in whatever amount is necessary to pay debt service on those bonds.

## **SCHEDULE 5**

The general purpose of schedule 5 is to properly account for tax anticipation notes. See schedule 5 for more details.

# DIVISION OF TAXES LEVIED (2021)

(Levies Inside & Outside 10 Mill Limitation, Inclusive Of Debt Levies)  
(List All Levies Of The Taxing Authority)

## SCHEDULE 1

I	II	III	IV	V	VI	VII	VIII	IX
Fund	Purpose	Authorized By Voters On MM/DD/YY	Levy Type	Number Of Years Levy To Run	Tax Year Begins/ Ends	Collection Year Begins/ Ends	Maximum Rate Authorized	\$ AMOUNT Requested Of Budget Commission
GENERAL FUND	Current Expenses	05/05/59	Charter	Cont.	1/1/20-12/31/20	1/1/21-12/31/21	4.500	\$1,093,534
FIRE SERVICE	Current Expenses	05/06/86 & 11/06/90 & 11/06/07	Charter	Cont.	1/1/20-12/31/20	1/1/21-12/31/21	8.700	\$1,541,745
POLICE PENSION	Current Expenses	05/05/59	Charter	Cont.	1/1/20-12/31/20	1/1/21-12/31/21	0.800	\$194,406
FIRE PENSION	Current Expenses	05/05/59	Charter	Cont.	1/1/20-12/31/20	1/1/21-12/31/21	0.900	\$218,707
BOND RETIREMENT	Bond	05/05/59	Bond	20	1/1/20-12/31/20	1/1/18-12/31/20	3.400	\$317,200
Totals								

STATEMENT OF FUND ACTIVITY (2021)						
(List All Funds Individually)						
Tax Budget 2021						
SCHEDULE 2						
I	II	III	IV	V	VI	VII
Fund BY Type	Beginning Estimated Unencumbered Fund Balance	Property Taxes and Local Government Revenue	Other Sources Receipts	Total Resources Available for Expenditures	Total Estimated Expenditures & Encumbrances	Ending Estimated Unencumbered Balance
General	3,175,744	1,260,648	7,667,356.43	12,103,748	10,632,212	1,471,537
General Reserve	0		0	0	0	0
Capital Reserve Fund	0		0	0	0	0
Payroll Stabilization	314,256		200,000	514,256	200,000	314,256
Special Revenue Funds:						
Street Construction	229,960		607,106	837,067	718,805	118,261
State Highway	98,882		32,000	130,882	50,000	80,882
Fire Service	362,654	1,541,745	1,000,000	2,904,399	2,571,413	332,985
Recreation Program	9,114		84,687	93,801	89,740	4,061
Recreation Fundraising Fund	1,950		0	1,950	0	1,950
FEMA	956		0	956		956
McKinley Heights Acquisition	0		0	0	0	0
Police Pension	52,263	194,406	220,000	466,669	410,963	55,706
Law Enforcement	8,383		3,450	11,833	5,000	6,833
Drug Law Enforcement	400		0	400	0	400
Police Training Fund	15,000		0	15,000	7,500	7,500
D.A.R.E.	1,276		0	1,276	0	1,276
Community Diversion Program	9,404		800	10,204	3,350	6,854
COPS	6,940		0	6,940	0	6,940

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State Highway	98,882		32,000	130,882	50,000	80,882
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Recreation Program	9,114		84,687	93,801	89,740	4,061
Recreation Fundraising Fund	1,950		0	1,950	0	1,950
FEMA	956		0	956		956
McKinley Heights Acquisition	0		0	0	0	0
Police Pension	52,263	194,406	220,000	466,669	410,963	55,706
Law Enforcement	8,383		3,450	11,833	5,000	6,833
Drug Law Enforcement	400		0	400	0	400
Police Training Fund	15,000		0	15,000	7,500	7,500
D.A.R.E.	1,276		0	1,276	0	1,276
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General Reserve	0		0	0	0	0
Capital Reserve Fund	0		0	0	0	0
Payroll Stabilization	314,256		200,000	514,256	200,000	314,256
Special Revenue Funds:						
Street Construction	229,960		607,106	837,067	718,805	118,261
State Highway	98,882		32,000	130,882	50,000	80,882
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Recreation Fundraising Fund	1,950		0	1,950	0	1,950
FEMA	956		0	956		956
McKinley Heights Acquisition	0		0	0	0	0
Police Pension	52,263	194,406	220,000	466,669	410,963	55,706
Law Enforcement	8,383		3,450	11,833	5,000	6,833
Drug Law Enforcement	400		0	400	0	400
Police Training Fund	15,000		0	15,000	7,500	7,500
D.A.R.E.	1,276		0	1,276	0	1,276
Community Diversion Program	9,404		800	10,204	3,350	6,854
COPS	6,940		0	6,940	0	6,940



## STATEMENT OF FUND ACTIVITY (2021)

(List All Funds Individually)

Tax Budget 2021

## SCHEDULE 2

I	II	III	IV	V	VI	VII
Fund BY Type	Beginning Estimated Unencumbered Fund Balance	Property Taxes and Local Government Revenue	Other Sources Receipts	Total Resources Available for Expenditures	Total Estimated Expenditures & Encumbrances	Ending Estimated Unencumbered Balance
Police Canine Fund	30,834		3,000	33,834	3,000	30,834
School Safety Training Fund	500		0	500	0	500
Fire Pension	94,257	218,707	75,000	387,964	255,780	132,184
Ambulance Billing Fund	794,291		364,197	1,158,488	410,798	747,690
Recycling	13,068		3,000	16,068	3,000	13,068
City Beautification Fund	1,979		500	2,479	1,600	879
Airport Activities Fund	0		0	0	0	0
Greenwood Farm Preservtion	25,422		0	25,422	15,000	10,422
Sanitary Sewer Discharge Fund	18,100		1,500	19,600	1,500	18,100
SWIF Grant	0		0	0	0	0
Neighborhood Stabilization Program	0		0	0	0	0
Bond Retirement	447,104	317,200	361,000	1,125,304	815,130	310,173
Capital Improvement Funds						
Capital Reserve	0		0	0		0
Capital Improvements	331,058		240,000	571,058	335,000	236,058
Street Improvements	77,800		431,500	509,300	491,050	18,250
Building Improvements	9,512		0	9,512	0	9,512
Sewer Improvements	2,436		0	2,436	0	2,436
Sr/Disable Transportation	7,760		0	7,760	5,000	2,760

# STATEMENT OF FUND ACTIVITY (2021)

(List All Funds Individually)

Tax Budget 2021

SCHEDULE 2

I Fund BY Type	II Beginning Estimated Unencumbered Fund Balance	III Property Taxes and Local Government Revenue	IV Other Sources Receipts	V Total Resources Available for Expenditures	VI Total Estimated Expenditures & Encumbrances	VII Ending Estimated Unencumbered Balance
Agency:						
Claims and Litigations	0		0	0	0	0
Professional Services	215,464		200,000	415,464	200,000	215,464
Zoning Appeal Dept	33,695		0	33,695	0	33,695
Sidewalk Bond	20,857		0	20,857	0	20,857
Building Bond	364,490		50,000	414,490	100,000	314,490
Total	6,775,810	3,532,706	11,545,097	21,853,613	17,325,842	4,527,771



# UNVOTED GENERAL OBLIGATION DEBT (2021)

(Include General Obligation Debt To Be Paid From Inside/Charter Millage Only)

(Do Not Include General Obligation Debt Being Paid By Other Sources)

(Do Not Include Special Obligation Bonds & Revenue Bonds)

## SCHEDULE 3

I Purpose Of Bonds Or Notes	II Date Of Issue	III Final Maturity Date	IV Principal Amount Outstanding At The Beginning Of The Calendar Year	V Amount Required To Meet Calendar Year Principal & Interest Payments	VI Amount Receivable From Other Sources To Meet Debt Payments
2007 Various Improvements	12/20/07	12/01/21	\$305,000.00	\$317,200.00	\$0.00
2009 Various Improvements	12/30/09	12/01/19	\$0.00	\$0.00	\$0.00
Totals					

## VOTED DEBT OUTSIDE 10 MILL LIMIT (2021)

(Bonds Or Notes Must Actually Be Issued In Order To Commence Collection Of Property Taxes For Debt Service)

### SCHEDULE 4

I Purpose Of Notes Or Bonds	II Authorized By Voters On MM/DD/YY	III Date Of Issue	IV Final Maturity Date	V Principal Amount Outstanding At The Beginning Of The Calendar Year	VI Amount Required To Meet Calendar Year Principal & Interest Payments	VII Amount Receivable From Other Sources To Meet Debt Payments
Refunded Police Station Improvements		12/30/09	12/01/20	\$0.00	\$0.00	\$0.00

# TAX ANTICIPATION NOTES

(Schools Only)

## SCHEDULE 5

Tax anticipation notes are issued in anticipation of the collection of the proceeds of a property tax levy. The amount of money required to cover debt service must be deposited into a bond retirement fund, from collections and distribution of the tax levy, in the amounts and at the times required to pay those debt charges as provided in the legislation authorizing the tax anticipation notes. (ORC Section 133.24)

The appropriation to the fund which normally receives the tax levy proceeds is limited to the balance available after deducting the amounts to be applied to debt service.

After the issuance of general obligation securities or of securities to which section 133.24 of the ORC applies, the taxing authority of the subdivision shall include in its annual tax budget, and levy a property tax in a sufficient amount, with any other monies available for the purpose, to pay the debt charges on the securities payable from property tax. (ORC Section 133.25)

	Name Of Tax Anticipation Note Issue	Name Of Tax Anticipation Note Issue
Amount Required To Meet Budget Year Principal & Interest Payments:		
Principal Due		
Principal Due Date		
Interest Due		
Interest Due Date		
Interest Due		
Interest Due Date		
Total		
Name Of The Special Debt Service Fund		

Amount Of Debt Service To Be Apportioned To The Following Settlements:		
February Real		
August Real		
June Tangible		
October Tangible		
Total		
Name Of Fund To Be Charged		

