

RESOLUTION NO.: 37-2024  
INTRODUCED BY: Mayor Thomas

A RESOLUTION AUTHORIZING THE MAYOR TO RENEW THE  
AGREEMENT WITH CivicPlus FOR WEBSITE SERVICES.

WHEREAS, the City previously entered into a Master Services Agreement (the "Agreement") with CivicPlus in 2022 for the construction and service of the City's website authorized pursuant to Resolution No. 57-2022, subject to annual appropriation of funds by this Council for annual service fees;

WHEREAS, it is in the best interest of the City to extend the Agreement with CivicPlus for an additional one-year period, from May 25, 2024 until May 24, 2025, subject to the terms and conditions set forth in the renewal statement of work attached hereto as Exhibit A (the "Renewal Statement of Work").

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Richmond Heights, State of Ohio, that:

Section 1: The Mayor is authorized to enter into an extension of the Agreement with CivicPlus for a total cost of \$5,859.01 for annual service fees, from May 25, 2024 until May 24, 2025, in accordance with the terms of the Agreement and the Renewal Statement of Work.

Section 2: The funds required for the expense in Section 1 of this Resolution shall come from the General Fund No. 100-7150-52400.

Section 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

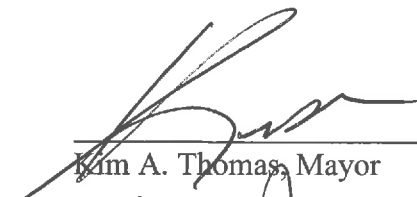
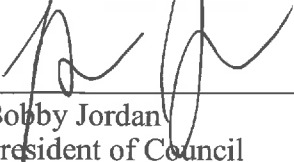
Section 4: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: march 19, 2024

APPROVED: march 19, 2024

ATTEST: Tracey Blair

Tracey Blair  
Clerk of Council

  
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Kim A. Thomas, Mayor  
  
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Bobby Jordan  
President of Council

## EXHIBIT A



**CivicPlus**  
302 South 4th St, Suite 500  
Manhattan, KS 66502  
US

**Quote #:** Q-61523-1  
**Date:** 1/5/2024 3:42 PM  
**Customer:** RICHMOND HEIGHTS,  
OHIO

QTY	Product Name	DESCRIPTION
1.00	DNS and Domain Hosting Annual Fee (http://URL) - Renewal	DNS and Domain Hosting Annual Fee: http://richmondheightsohio.org/en-US/home.aspx
1.00	Annual - CivicEngage Central Renewal	Annual - CivicEngage Central
1.00	Hosting & Security Annual Fee - CivicEngage Central Renewal	Hosting & Security Annual Fee - CivicEngage Central
1.00	SSL Management - CP Provided Only Renewal	SSL Management # CP Provided Only 1 per domain (Annually Renews)
Annual Recurring Services - Initial Term		USD 5,859.01
Annual Recurring Services - (Subject to Uplift)		USD 5,859.01

1. This renewal Statement of Work ("SOW") is between City of Richmond Heights ("Customer") and CivicPlus, LLC and shall be subject to the terms and conditions of the Master Services Agreement ("MSA") and the applicable Solutions and Products terms found at: [www.civicplus.help/hc/p/legal-stuff](http://www.civicplus.help/hc/p/legal-stuff) (collectively, the "Terms and Conditions"). By signing this SOW, Customer expressly agrees to the Terms and Conditions throughout the Term of this SOW. The Terms and Conditions form the entire agreement between Customer and CivicPlus (collectively, referred to as the "Agreement"). The Parties agree the Agreement shall supersede and replace all prior agreements between the Parties with respect to the services provided by CivicPlus herein (the "Services").

2. This SOW shall remain in effect for an Initial term starting at the Customer's next renewal date of 5/25/2024 and running for twelve months ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term, or any subsequent Renewal Term, this SOW will automatically renew for additional 1-year renewal terms ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".

3. Unless terminated, Customer shall be invoiced for the Annual Recurring Services on each Renewal Date of each calendar year subject to an annual increase of 5% each Renewal Term.

**Acceptance**

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW. For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

CivicPlus

By:

By:

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Name:

Amy Vikander

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Title:

Senior Vice President of Customer Success

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date: